



# ST. CYRIL OF JERUSALEM SCHOOL

4548 HASKELL AVENUE, ENCINO, CA 91436

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## Job Opening Announcement

**Position:** Religious Education Coordinator (Part-Time)

**Location:** St. Cyril of Jerusalem School (4548 Haskell Ave., Encino, CA 91436)

### **Job Description:**

- Provide a religious presence to faculty, students, and parents in the school community
- Coordinate religious activities for the school with teachers, administration, and the church, including:
  - school & family masses
  - special liturgical celebrations (holy days of obligation, stations of the cross, Easter, etc.)
- Instruct individuals for sacramental preparation (holy communion, first reconciliation)
- Provide prayer and retreat resources for faculty
- Supervise ACRE testing for 5th and 8th grade students

**Inquiries/Interest:** Please Contact Principal Ryan Halverson at 818-501-4155 or [rhalverson@stcyril.net](mailto:rhalverson@stcyril.net) if interested.

*LOVE GOD, LOVE OTHERS, LOVE SELF, LOVE LEARNING*